

**WARWICKSHIRE YOUNG CARERS
MINUTES OF THE ANNUAL GENERAL MEETING**

**RYTON ORGANIC GARDENS
On
MONDAY 18 NOVEMBER 2019 AT 4.30 P.M.**

1. Welcome and Introduction by the Chair

The meeting was opened by Janet Bonser, Chair, by welcoming the Lord Lieutenant of Warwickshire, deputies, and other civic dignitaries including the Mayors of Leamington Spa, Nuneaton and Bedworth, and Warwick, Commissioners, representatives from partner organisations, other interested parties, Members, Trustees, and Staff. A special welcome was also extended to Rachel Faulkner newly appointed Chief Executive.

Apologies - A number of apologies had been received, including Councillor Moss - Mayor of North Warwickshire, Mayor of Warwick Council - Neale Murphy, Chief Executive of Warwickshire CAVA - Kate and Jatinda Birdi from Warwickshire Faith Forum.

2. Minutes of the Annual General Meeting held on Tuesday 27th October 2017

The minutes of the previous Annual General Meeting held on 30 October 2018 had been circulated. Mrs Moira Keddle formally proposed that the minutes be accepted as a correct record and Mrs Santosh Kundi seconded the proposal. This was unanimously agreed.

3. Matters Arising from the Minutes

There were no matters arising from the Minutes.

4. Receive Annual Report and Financial Statements for the year ending 31st March 2019

Emma Carter, Financial Controller, introduced the annual report and financial statement and highlighted the key points.

The Chair thanked Emma for her report and proposed formal adoption of the Annual Report and Financial Statement. This was seconded by Santosh Kundi. The proposal was unanimously agreed.

Tribute was paid to Deborah Bignell, Chief Executive, who had very ably led the team during the period under scrutiny. Deborah had left Warwickshire Young Carers retiring in July 2019.

Thanks, and appreciation were extended to Emma Carter, Financial Controller and Anthony Bishop, Young Carers Manager, who had provided leadership during the interim period prior to the appointment of the new Chief Executive, Rachel Faulkner.

5. Appoint Locke Williams Associates LLP as independent Examiners.

The Chair proposed formal appointment of Locke Williams Associates LP as independent examiners of the company and to authorize the trustee/directors to determine their remuneration. The proposal was seconded by Anna Trye, this was agreed unanimously.

6. Retirement and Appointment of Trustee Directors

As a requirement of the Articles of Association one third of the Trustee Directors retire from office at each Annual General Meeting but can resubmit for re-election. Three Trustee/Directors were to be considered for re-election:

Peter Blay proposed by Anna Trye and seconded by Moira Keddie.

Harnaik Dhillon proposed by Santosh Kundi and seconded by Peter Blay.

Helen Whiter proposed by Janet Bonser and seconded by Peter Blay.

The appointment of all three Trustee Directors were individually voted on and agreed unanimously.

The Chair reported that two Trustee Directors had decided to stand down this year- Christine Boylan who had served for fifteen years and Gillian Loader who had served for ten years. Sincere thanks and appreciation for their outstanding service to the organisation was expressed.

The organisation is currently seeking new Trustee Directors and an invitation was extended to all present to consider if they knew any person who might be willing to put their name forward.

7. Presentation of work with Young Carers

Amy de Ville – Educational Development Worker

Amy discussed about the importance for support in schools, highlighting that on average one in 5 secondary school children is a young carer and less than half of young carers feel they have enough access to support with their emotions and feelings. Key highlights and challenges of the work were raised, in particular the first Special Educational Needs school having completed a schools award. Feedback from young carers was given as to why schools should know about young carers and best practice examples from schools were given.

8. Presentation of Family Support

Latoyha Gabriel – Family Support Co-ordinator

Latoyha, Family Support Coordinator introduced herself and shared a video of testimonials about Family Support work from parents and young carers. The videos detailed how parents felt about the support that they have received from the service and the impact that it had on their lives. The young carers videos were focused on why they like coming to young carers and how we support them. It was important for our guests of this year's AGM to hear first-hand about the importance of a whole family pathway for young carers.

The Chair thanked both Amy and Latoyha for their excellent presentations which had given a realistic picture of how both young carers and their families can be supported by Warwickshire Young Carers.

9. Introduction to the new CEO

Rachel Faulkner, the new Chief Executive, gave an overview of her first seven weeks in post. She reminded the audience that she had been responsible for setting up South Warwickshire Young Carers in 1998 and had been following the

organisation, in all its iterations ever since. She is thrilled to have been give this opportunity as CEO and to be working with such a brilliant team. The first few weeks have been getting to know the team members and key stakeholders and building relationships. Rachel ended by saying, 'watch this space' and who knows where we will be by next year's AGM.

10. Any Other Business

Warwickshire Young Carers Anniversary

The Chair highlighted that November 2019 was the twentieth anniversary of Warwickshire Young Carers. It had begun as the Young Carers Project which at the time had been part of Carers Support under the umbrella of the Council for Voluntary Service.

Fund raising

John Cain drew attention to a fundraising event organized by his granddaughter to take place at St Andrews Church Temple Grafton on 7 December at 7.30 p.m.

Proceeds are to be for the benefit of Warwickshire Young Carers.

Attention was drawn to small collection boxes that were available for anyone to take away.

Moiria Keddie highlighted Christmas Cards that were available at the meeting in return for donations to Warwickshire Young Carers.

11. Close and Thanks

The Chair expressed sincere thanks to all organisations and individuals who had supported Warwickshire Young Carers.

Thanks, were extended to all present for their interest and attendance. The meeting was formally closed with an invitation given to for informal discussion and light refreshments.

Agreed, Accepted and Signed **Date**

Janet Bonser, Chair of Trustees