**Group Volunteer Role**

**Role Title:** Group Volunteer

**Based At:** Youth Centre or other Activity Centre used by the Warwickshire Young Carers

Group sessions generally run from 16.00 to 18:00 each fortnight during term time only.

**Reports To:** Project Support Worker and the Young Carers Manager in his/her absence

**Expenses:** Travel will be paid at 45p per mile

**Role Purpose:** To engage, motivate and support young carers within group, activity and one to one environment. Regular availability is required during the afternoons /early evenings during school term time. Additional voluntary work at weekends and during school holiday time may also be available supporting activity days and residential trips.

The work involves a range of tasks including general helping out at group sessions, help with meals, delivery of activities, assistance with transportation and listening skills. Volunteer’s need to understand the needs, rights, responsibilities and aspirations of young carers and make positive, non-judgmental relationships with them and their families.

**Key Responsibilities and Accountabilities: *One or more of the following dependent upon agreement/skills;***

* To assist in the planning, preparing of groups and activities
* To assist in preparing of venue and activities
* To assist in ensuring the venue/activity is safe
* To be available for helping with transport
* To assist the Project Worker in the running of groups and activities
* Supporting young carers with any group work or issues
* Support the implementation of session plans and evaluations
* Assist with the preparation of food and refreshments
* To assist with the up keep of the venue, washing up, cleaning and general tidying
* Assist the Project Worker with reaffirming boundaries
* To attend young carer wider team meetings, volunteer events and fund raising events
* To attend training relevant to the role
* To display professional boundaries when working with young carers and their families

**Note:** Due to the sensitive nature of Warwickshire Young Carers volunteers must be mindful of the need for confidentiality. **This role is subject to a Disclosure Barring Service (DBS) check.**

# Person Specification

**Person profile:** **Group Volunteer**

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| --- | --- | --- |
| **Skills/Knowledge/Experience** | **Essential** | **Desirable** |
| Experience of working with young people |  | ✓ |
| Awareness of the issues and needs of young carers and young adult carers\* |  | ✓ |
| Excellent communication skills with young people in groups and one-to-one situations |  | ✓ |
| Able to empathise and offer age appropriate support |  | ✓ |
| Experience of organising events, activities and regular groups (ideally for young people) |  | ✓ |
| Experience of facilitating young people’s participation and involvement |  | ✓ |
| Team player – able to work as part of a team; including working with volunteers | ✓ |  |
| Knowledge of safeguarding \* | ✓ |  |
| Have access to personal transport for business purposes |  | ✓ |
| Able to drive a minibus\* |  | ✓ |

\*Training will be provided if necessary